

Technical Writer

Job Responsibilities

- Write user documentation.
- Produce instructional content.
- Create training materials for consultants and customers.
- Plan, manage, and budget the production of training materials and user documentation.
- Make training information and documentation understandable and easy-to-use.

Job Requirements

- Bachelor's degree; or two years related experience and/or training; or equivalent combination of education and experience.
- Good communication skills
- Able to multi-task
- Ability to see both the big picture and the details
- Able to work in teams
- Enjoy researching information and presenting ideas
- Persistence
- Creative